

NORTH SAN JUAN FIRE PROTECTION DISTRICT

13200 Tyler Foote Crossing Rd., Nevada City, California ♦ P.O. Box 299, North San Juan, CA 95960

Phone (530) 292-9159 ♦ Fax (530) 292-1417 ♦ info911@nsjfire.org ♦ www.nsjfire.org

BOARD OF DIRECTORS – REGULAR MEETING Tuesday, July 20, 2010

AGENDA

1. 7:00 P.M. – CALL TO ORDER AND ROLL CALL

2. 7:01 P.M. or as soon thereafter as possible – PUBLIC COMMENT ON MATTERS NOT ON

AGENDA – *As per the Brown Act, members of the community are free to speak on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair will recognize individuals who wish to speak. Comments should be directed to the Board. Each individual shall be given one opportunity to speak. Please limit your comments to five minutes.*

Action **3. CONSENT CALENDAR.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

A. Minutes of June 15, 2010 Board meeting

B. Correspondence

4. ANNOUNCEMENTS. *As per the Brown Act, a Board member may make a brief announcement or report on his or her own activities. Board members may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

5. REPORTS

A. Chief's report – Jason Flores

i. Oath of Office and Badge presentation ceremony for firefighters Torrey Dasmann and Ryan Hall upon completion of probation

ii. Incident Statistics

B. Treasurer's report – Ed Beckenbach

i. Donations

Action **ii. June 2010 Financials: Disbursements, Current Assets, Funds Summary**

iii. Year to Date Budget vs. Actual

C. Business Manager report – Tracy Corris

D. PIO report – Tracy Corris

E. LAFCo report – Ed Beckenbach

6. OLD BUSINESS

A. Six-month report of experiences with Nevada County accounting system – Tracy Corris

B. Follow-up on Board questions about Worker's Comp rate – Tracy Corris

NORTH SAN JUAN FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING

July 20, 2010 AGENDA CONTINUED

7. NEW BUSINESS

- A. Resolution 2010-07 – Resolution of Appreciation for District Administrative Volunteers
- B. First reading of Ordinance 2010-01 – Ordinance Establishing a Cost Recovery Program for the Provision of Fire Protection and Emergency Services
- C. Discussion of new revenues for the District – Tracy Corris
- D. Discussion of communications with State Parks concerning the rock at the South Yuba bridge – Ed Beckenbach
- E. Discussion of impact on NSJ’s Community Fire Plan of (1) uncleared parcels in the District including, but not limited to, public lands (BLM and TNF) and (2) consideration of District endorsement/support of the formation of the Oak Tree Parks District– Pat Leach

8. **NEXT MEETING:** Next regular meeting scheduled for August 17, 2010.

9. ADJOURNMENT

CONSENT CALENDAR

AGENDA ITEM 3A

Minutes of June 15, 2010

NORTH SAN JUAN FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS – REGULAR MEETING Tuesday, June 15, 2010

MINUTES Draft

PRESENT: *Board members:* Pat Leach, Chair; Durinda Kelley, Vice-Chair, Ed Beckenbach, Treasurer, Directors Jo Ann Fites-Kaufman and Bruce Boyd
Dept. Staff: Jason Flores, Fire Chief; Tracy Corris, District Manager; Sharon Beckenbach, District Secretary

1. **CALL TO ORDER** – 7:00 PM: Roll taken. All members present.
2. **PUBLIC COMMENT.** None.
3. **CONSENT CALENDAR.** *Bruce Boyd moved to adopt the Consent Calendar. Ed Beckenbach seconded. Motion passed unanimously.*
4. **ANNOUNCEMENTS.** Jo Ann Fites-Kaufman announced that she has been appointed to the California State Fire Safe Council Board.

5. **REPORTS**

A. Chief's Report – Jason Flores.

i. The Chief introduced new firefighters Devin Decker and Andrew Lewis, both of whom are EMTs. He also introduced Zak Willard who was unable to attend a previous meeting to be introduced.

7. **NEW BUSINESS**

A. Presentation by Fire Recovery USA on their at-fault billing program – Chris

Valenzuela. Fire Recovery USA is a fire cost recovery company based in Roseville who recover money for fire districts by billing insurance companies (most insurance policies include monies for fire department response, including equipment damage). Local fire department clients of Fire Recovery USA include Higgins, Nevada City, Consolidated, Penn Valley, and most of Placer County and the Tahoe area. The company keeps 25% of what they collect – 20% if clients are members of IAFC and currently have an 85% recovery rate. Most departments bill non-residents, therefore (our) NSJ residents can expect to be charged if involved in an event in surrounding districts. Mr. Valenzuela answered questions from the Board and the Chair thanked him for taking the time to discuss this program with the Board. After discussion, the sense of the Board was that this is a reasonable pass through cost, the billing rate is not out of line, and we owe it to our

taxpayers to pursue this program. The Finance Committee was tasked with bringing this to fruition.

5. REPORTS

A. Chief's Report – Jason Flores.

ii. There were 26 calls in May, an increasing number at the start of the summer season, four department trainings, and three out of district responses. Zak Willard, Torrey Dasmann and Ryan Hall received their State Volunteer Firefighter I certificates. Ryan Hall and Andrew Beams recently became EMTs. CalFire Station 42 is open for the season, one engine 3-0 staffed. A new agreement between NSJ, Pike, Camptonville and Alleghany is in place. Rainy has moved out of the residence. Plans are in place to use the bedroom as a physical fitness training room. The Chief checked out the sign at Station 2, one side needs to be replaced. There is a new sign on Highway 49 near Tyler Foote that will give prevention and fire danger information. Thanks to Doug Lingen for getting this in place.

B. Treasurer's report – Ed Beckenbach.

i. **Donations.** A cash donation was received from Boyd Johnson (\$410). Ink cartridge recycling brought in \$24.00. Ananda donated ink cartridges for recycling. Al Hoffmeyer and Angel Flores donated Staples dollar-off coupons.

ii. **May 2010 Financials.** It was noted that there was no mitigation activity for this period. *Bruce Boyd moved to accept the Cash Disbursements. Jo Ann Fites-Kaufman seconded. Motion passed unanimously.*

iii. **Finance Committee Recommendations and Adoption of 2010-2011 Preliminary Budget.** In discussing the current economy, Ed Beckenbach related that Nevada County expects a 9% reduction in income and Nevada City expects a 5% reduction in sales revenue. The Finance Committee estimates a decrease in income for fiscal year 2010-11 of \$16,000. They estimate that Prop 172 monies will be down and that miscellaneous revenue will decrease considerably. On the expense side of the ledger the Committee reduced expenditures by \$31,000 not counting the debt payment (which is usually paid out of the mitigation fund but will have to be covered by the general fund until better economic times). We are looking at a deficit of \$25,000 for the coming year which we still have adequate reserves to cover. After discussion *Bruce Boyd moved to accept the 2010-2011 Preliminary Budget. Durinda Kelley seconded. Motion passed on a voice vote of 5.*

C. Business Manager's report – Tracy Corris. The concrete was poured today at Station 1. Tim will also work on the roof flashing and minor fence repair at Station 1, will take a look at repairs needed on the reader boards at Stations 2 and 3, and the bank area at Station 3. Red no-parking lines were painted in front of Station 3 and the blue handicap areas will be repainted soon.

D. PIO report – Tracy Corris. New emergency number refrigerator magnets were ordered.

E. Nevada County Fire Agency report – Jo Ann Fites-Kaufman. Jo Ann attended five meetings since our last Board meeting including three Finance Committee meetings. The JPA has been running on reserves for two years and will have a cash flow problem as of July 1. We will be asked to pay \$454 more this year, either pay all up front to help with the cash flow problem or pay 50% up front and 50% later. Areas of greater expenditures

were in communications and overhead. Three communication tower vault leases came due.

F. Fire Safe Council report – Durinda Kelley. Topics covered at the May meeting included the effectiveness of chemical treatment along roadways as a fire retardant, the chipping program which is up and running but has a significant backlog, Mountain Lake Estates and Banner Mountain being awarded Firewise Community designations, firebreaks around Truckee, and \$119,659 in 2009 grants.

G. Fire Auxiliary report – Durinda Kelley. Durinda presented a Fire Auxiliary calendar, listing Auxiliary responsibilities. Currently the Auxiliary has \$9,024 in the bank, \$2000 of which has been authorized for purchase of two items on the Chief's 2009 wish list and will be asking the Chief for a 2010 wish list. New officers for 2010-11: Paul Moore, President; Shannon Snow, Vice-President, Durinda Kelley, Treasurer; Sharon Beckenbach, Secretary; Carole Heaney, Member-at-Large.

6. OLD BUSINESS

A. Explorer Scope of Practice. *Durinda Kelley moved to accept the North San Juan Fire Department Explorer Post 940 General Operating Guidelines. Bruce Boyd seconded.* Members of the Board expressed their approval of the document and the process that developed it. Tracy Corris noted that our insurance agency has given their approval of the guidelines. *The motion passed on a voice vote of 5.*

7. NEW BUSINESS

B. Resolution 2010-06 – Update of Capital Improvement Plan – Ed Beckenbach. After discussion *Ed Beckenbach moved to accept the resolution to update the capital improvement plan as presented. Jo Ann Fites-Kaufman seconded. Motion passed on a voice vote of 5.*

C. Biennial review of NSJFPD conflict of interest code. The Board decided to keep the current conflict of interest code.

8. **SCHEDULING OF NEXT MEETING.** Next regular meeting – July 20, 2010.

9. **MEETING ADJOURNED AT 8:45 P.M.**

Sharon Beckenbach

Respectfully submitted by
Sharon Beckenbach, Board Secretary

CONSENT CALENDAR

AGENDA ITEM 3B

Correspondence

Big Brothers Big Sisters of Nevada County
present the 12th annual

NEVADA CITY
**MOUNTAIN
BIKE**
ENDURANCE
RIDE

SATURDAY
MAY 22ND,
2010

Underwritten by Northwestern Mutual Financial Network

TWO LEVELS OF CHALLENGE:
50 miles of dirt road riding including 20 miles of single track & 30
45 miles of moderately technical, rocky single track.
For details on the ride, visit www.bigbrothersbig.org/2010ride.asp

To register, Contact Rick Katz: (530) 470-1800 or rickkatz@gmail.com

Your help was very
much appreciated!

THANK YOU, TORREY, FOR
ALL YOUR HELP AT THE
SOUTH TUBA CAMPGROUND
CHECK POINT FOR OUR EVENT.
IT MEANS A LOT TO ALL OF
US TO HAVE YOUR SUPPORT
FOR OUR RIDERS - AND IT
GIVE US PEACE OF MIND
KNOWING YOU'RE THERE.
RECEIVED BEST WISHES, DONA

JUN 18 2010

Big Brothers Big Sisters
of Nevada County

NSJFPD

REPORTS

AGENDA ITEM 5A

Chief's Report

ii. Incident Statistics



NORTH SAN JUAN VOLUNTEER FIRE DEPARTMENT

2010 SUMMARY/YEAR TO DATE ACTIVITIES

Emergency Response	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Medical Aid	9	3	9	10	13	16							60
Vehicle Accident	3	4	3	2	6	7							25
Fire - Structure			1										1
Fire - Wildland			1			1							2
Fire - Structure/Wildland						1							1
Fire - Vehicle													0
Fire - Vehicle/Wildland													0
Fire - Menace Standby	1					1							2
Haz Mat													0
Public Assist		3	1	1	3	1							9
Other: Burn Complaint			1	1	1								3
Other: Smoke Check						1							1
Other: False Alarm		1	1	2	1								5
Other Activities					2								2
Totals:	13	11	17	16	26	28	0	0	0	0	0	0	111

2009 Monthly Totals:	18	18	24	17	24	24	27	28	28	18	26	18	270
2008 Monthly Totals:	22	15	11	23	27	31	25	20	23	22	22	19	260
2007 Monthly Totals:	20	16	13	19	26	24	25	34	26	29	22	19	273
2006 Monthly Totals:	14	11	16	11	22	27	20	18	32	17	18	17	223
2005 Monthly Totals:	20	13	28	22	24	15	26	24	22	19	20	24	257

Other Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Department Training	4	4	5	4	4	5							26
Special Training		1	1	4									6
External Training	4		2										6
Work Party				3									3
Public Education			1	4		2							7
PublicService						1							1
Totals:	8	5	9	15	4	7	0	0	0	0	0	0	48

Other Statistics	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Out of District responses	1	0	1	1	3	2							8

Previous Years Summaries

2009	2008	2007	2006	2005	2004
137	136	141	129	140	146
53	37	52	33	46	47
8	13	9	7	15	11
26	18	17	11	13	29
0	0	0	0	0	1
0	4	7	6	3	5
0	2	1	0	0	1
3	13	3	5	3	5
0	0	0	1	2	0
14	3	8	7	8	4
15	17	17	5	8	6
4	5	3	7	5	3
8	11	11	3	6	8
2	1	2	9	8	4
270	260	271	223	257	270

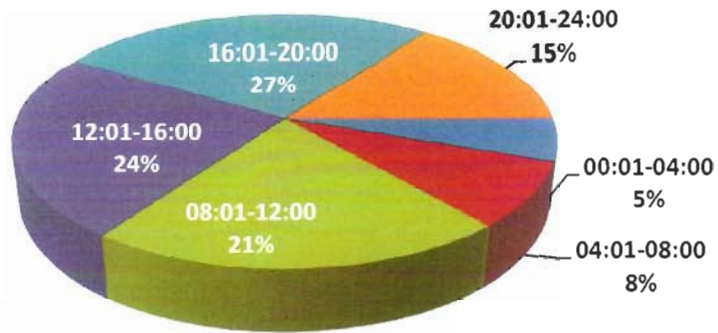
RESPONSE LOCATION & TIME - JUNE 2010

Date	ER Type	Location	Minutes	Number of Personnel Responding	Notes	Out of District Responses
6/5	MA	Tyler Foote	34	7	SNMH transport	
6/12	VA	Pleasant Valley NJO French Corral	116	4	Medic 43/Reach 7 transport	
6/12	VA	1/2 mile north of NSJ	60	3	CalStar transport	
6/13	VA	Jackass Flats Rd.	29	6	no medical need	
6/13	PA	Hwy 49	61	1	person locked in a bathroom	
6/14	MA	Pleasant Valley	35	5	canceled at staging by NCSO	
6/14	MA	18601 Pathfinder (Shady Creek Camp)	31	6	SNMH transport	
6/14	MA	18601 Pathfinder (Shady Creek Camp)	37	5	SNMH transport	
6/14	MA	Pleasant Valley at Vicki Dr.	21	6	no medical need	
		Patterson Mine Rd.			tree downing power lines, charged phone lines.	
6/15	FMS/FS/FW	Salmon Mine Rd.	193	6		
6/19	VA	Bucks Ranch Rd. at Graniteville Rd.	103	6	SNMH/H2O transport	✓
6/19	MA	Robinson Rd.	43	4	SNMH transport	
6/19	MA	Cherokee Rd.	33	8	SNMH transport	
6/19	MA	Hwy 49 at South Yuba River	21	5	river rescue; juveniles found safely at home	
6/19	MA	Hwy 49 at South Yuba River	55	6	river rescue; juveniles found safely at home	
6/20	FW	Buttermilk Bend	118	5	escaped debris burn	
6/20	VA	Francisco Lane	56	7	SNMH/CalStar transport	
6/22	VA	Hwy 49 at Heesche Ave.	58	5	private transport	
6/22	FMS	Hwy 49	21	3	tree into phone lines, partially into roadway	
6/22	MA	26130 Hwy 49 (Peterson's Corner)	5	3	canceled by NCSO	
6/26	VA	Hwy 49	43	6	SNMH/CalStar transport	
6/26	MA	NSJ Station 1	48	3	NCSO transport	
6/26	MA	15301 Tyler Foote (Sierra Fam Clinic)	38	2	SNMH transport	
6/26	MA	Hwy 49 at Moonshine Rd.	47	1	NSJ FF assisted with patient transport	
6/26	MA	Hwy 49 at South Yuba River	59	8	private transport	
6/26	MA	Hwy 49 at South Yuba River	106	8	river rescue; found safely at home	
6/26	MA	N. Bloomfield-Graniteville Rd.	30	6	canceled by NCSO	✓
6/28	O	Middle Yuba area JWO Troost Trail	67	6	smoke check, UTL	

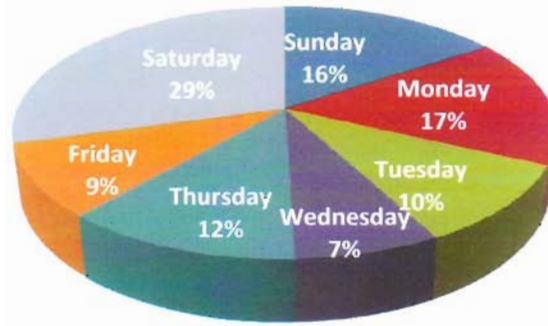
Total Calls:	28
Hours:	22.75
Average FF/Call:	4.3

North San Juan Fire Department 2010 Call Details - As of 7/13/2010

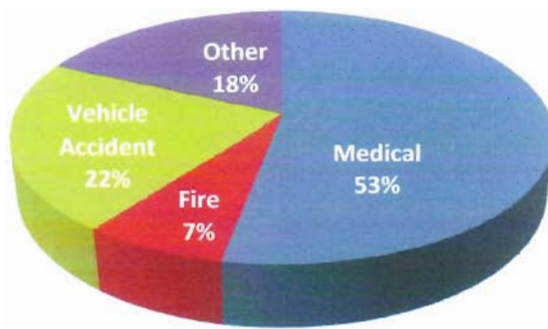
Time of Day



Day of Week



Call Types



REPORTS

AGENDA ITEM 5B-i

TREASURER'S REPORT

Donations

NORTH SAN JUAN FIRE PROTECTION DISTRICT

DONATIONS

6/9/10 thru 7/13/10

CASH DONATIONS:

Fire Auxiliary (4 Scotch Broom pullers)	\$610.00
Janine Rickard	\$50.00
Janis Gebers	\$100.00
Total Cash Donations:	\$760.00

INK RECYCLING:	6/4 - \$12
	6/16 - \$27.00
	7/1 - \$40
Total Ink Recycling rewards	\$79.00

OTHER DONATIONS:

Don Mosman	muffler for portable generator
Brian Metcalfe	electrical work at Station 1 (\$30)
Paul Moore, Tracy Corris	ink cartridges
Lee Phillips, Ridge Plumbing	donated a new U.S. flag

REPORTS

AGENDA ITEM 5B-ii

TREASURER'S REPORT

June 2010 Financials

**Disbursements
Current Assets
Funds Summary**

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - General Fund
June 2010

Date	Name	Memo	Amount
06/08/2010	B & C True Value	Maintenance	-16.64
06/08/2010	FASIS	2010 Special Comp Assesment	-89.00
06/08/2010	Riley, Robert	Class taught to NSJ FF's	-150.00
06/08/2010	Grass Valley Sign	Magnetic Sign for reader board	-47.69
06/08/2010	Sierra Care Physicians	FF Medical	-25.00
06/08/2010	ZAP Manufacturing	House number sign	-32.51
06/08/2010	Northern Home Medical	Oxygen refill	-89.00
06/08/2010	Hunt & Sons, Inc.	May fuel	-165.47
06/08/2010	Department of Forestry & Fire	Quarterly Dispatch Fees	-2,263.33
06/08/2010	Wind, Rachel	Clean Station#1- April & May	-120.00
06/11/2010	Sierra Care Physicians	FF Medical	-25.00
06/11/2010	Chief Supply Company	Equipment VFA grant	-418.71
06/11/2010	Hunt & Sons, Inc.	May fuel	-152.23
06/11/2010	US Bank	Cal-Card see attached	-3,861.67
06/08/2010	WestAmerica Bank (GV)	Federal payroll taxes	-925.16
06/11/2010	Interspiro, Inc.	SCBA mask - VFA Grant	-536.42
06/22/2010	Riley, Robert	Class taught to NSJ FF's	-150.00
06/22/2010	Gold Country Copier, Inc.	Color copy charges May	-798.60
06/22/2010	GSA Advantage	Fire fighting equipment	-134.85
06/22/2010	PG&E Station #1	Electric service	-74.05
06/22/2010	PG&E Station #3	Electric service	-143.77
06/22/2010	Palmer Enterprises	Service 6182 & 6191	-234.00
06/22/2010	The Union	Legal notice	-90.03
06/22/2010	ZAP Manufacturing	Road signs	-189.65
06/22/2010	AT&T CALNET #1 1651	Telephone service	-17.57
06/22/2010	Touch of Nature Landscaping	Utility shed Station #1 partial	-4,532.00
06/22/2010	Jennifer Crosby	Cleaning Stn #3 June	-50.00
06/28/2010	Banner Communications & Electronics	Pager & radio repair	-279.18
06/28/2010	B & C True Value	Maintenance	-70.18
06/28/2010	Life Assist, Inc.	Medical supplies	-317.07
06/28/2010	Chief Supply Company	Equipment VFA grant	-5,001.01
06/08/2010	Benefit & Risk Management Services, Inc.	Life insurance	-98.29
06/01/2010			
06/01/2010	Combined Payroll	Combined Payroll	3,518.86
06/01/2010			
06/10/2010	Beckenbach, Sharon (Reimb)	Cleaning supplies	-4.86
06/11/2010	Corris, W. Tracy	Fuses, shipping charges	-40.54
06/22/2010	Corris, W. Tracy	Firefighter of the Year Plaque	-34.68
06/28/2010	Corris, W. Tracy	Computer for Chief	-650.24
06/28/2010	Benefit & Risk Management Services, Inc.	Life insurance	-98.29

11:40 AM

07/13/10

NORTH SAN JUAN FIRE DISTRICT
Cash Disbursements - Citizens Bank
June 2010

Date	Num	Name	Memo	Amount
6/23/2010	10551	Metcalfe Electric	Repair outdoor lights - station#1	-220.00

Vendor: **US Bank** Date: 05/24/2010 #

Address: US BANK, P.O. Box 790-428, St. Louis, MO 63179-0428 Ref. No.: 052410

Amount Due: 3,861.67 Bill Due: 05/24/2010 #

Terms: Due on receipt Discount Date

Memo: Call-Card - May

Expenses \$3,861.67 Items \$0.00

Account	Amount	Memo	Customer...	Billa...	Class
62200 Clothing & Personal Items	364.00	Uniform Expenses			Operations
62900 Office Supplies	175.60	Envelope books, computer program, postage			Operations
46590 Grants-6570 Fire Safe Count	1,889.29	Fire equipment purchase			Operations
63700 Maintenance-63707 Annual Maintenance of Equip...	64.98	Fire test supplies			Operations
55000 Grant Expenses-55000 CAL FIRE 2009 Fall Grant	365.26	Rope rescue equipment			Operations
62990 Fees-Administrative	83.20	Legal notice organization			Operations
63500 Utilities-63540 Cell Phone Service	14.17	Cell phone usage			Operations
62500 Fire Prevention-62510 Fire Letter	350.34	Postage for letter			Operations
62300 Memberships & Subscriptions	126.00	Annual subscription The Union Fire			Operations
62225 PPE	113.95	Fire boots			Operations
62500 Fire Prevention-62540 Other (Com...	46.95	Droppable cameras			Operations
62500 Fire Prevention-62540 Other (Com...	106.78	Emergency hot line magnet stickers			Operations
62350 Medical Supplies	234.26	Medical supplies			Operations

NORTH SAN JUAN FIRE PROTECTION DISTRICT
CURRENT ASSETS
As of June 30, 2010

	<u>Jun 30, 2010</u>
ASSETS	
Current Assets	
Checking/Savings	
10250 · Citizens Bank Checking	606.60
10720 · General Fund - Nevada County (Cash Asset)	182,052.15
10777 · Mitigation Fund - Nevada County	<u>5,836.56</u>
Total Checking/Savings	<u>188,495.31</u>
Other Current Assets	
10780 · State of California AB15X4 Loan	<u>9,830.00</u>
Total Other Current Assets	<u>9,830.00</u>
Total Current Assets	<u>198,325.31</u>
TOTAL ASSETS	<u><u>198,325.31</u></u>

NORTH SAN JUAN FIRE DISTRICT
Revenue Expense
Budget vs. Actual
July 2009 through June 2010

	Jul '09 - Jun '10	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
40000 · Tax Revenue				
40010 · Current Secured Tax	119,155.89	117,000.00	2,155.89	101.84%
40030 · Current Unsecured Tax	2,590.60	4,000.00	-1,409.40	64.77%
40040 · Prior Unsecured Tax	47.40	50.00	-2.60	94.8%
40170 · Supplemental Secured Tax	593.97	1,000.00	-406.03	59.4%
40180 · Supplemental Unsecured Tax	-22.23	70.00	-92.23	-31.76%
40190 · Unitary & Non Operating Unitary	11.52	350.00	-338.48	3.29%
40280 · Supplemental Prior Unsecured	15.12	80.00	-64.88	18.9%
40300 · Special Assessments	40,845.50	40,000.00	845.50	102.11%
Total 40000 · Tax Revenue	163,237.77	162,550.00	687.77	100.42%
43000 · Inter Governmental				
43010 · Interest Revenue General Fund	668.71	500.00	168.71	133.74%
44190 · State Homeowner's Exemption	1,282.35	1,300.00	-17.65	98.64%
44960 · Proposition 172 Public Safety	22,117.50	20,000.00	2,117.50	110.59%
45000 · Grants Received				
45150 · CALFIRE 2009 VFAA Grant	0.00	7,647.00	-7,647.00	0.0%
46574 · NSJFD Auxiliary	9,417.29	5,800.00	3,617.29	162.37%
Total 45000 · Grants Received	9,417.29	13,447.00	-4,029.71	70.03%
Total 43000 · Inter Governmental	33,485.85	35,247.00	-1,761.15	95.0%
46100 · Miscellaneous Revenue				
46180 · Donations-Cash	3,153.00	2,000.00	1,153.00	157.65%
46209 · Strike Team Equipment	10,438.92	0.00	10,438.92	100.0%
46210 · Station #1 Rental	750.00	1,500.00	-750.00	50.0%
46230 · Strike Team Personnel	8,221.22	0.00	8,221.22	100.0%
46231 · Strike Team Administrative	954.66	0.00	954.66	100.0%
46240 · Fees for Service & False Alarms	1,023.08	500.00	523.08	204.62%
46250 · CPR/First Aid Classes	3,049.12	5,000.00	-1,950.88	60.98%
46260 · Road Sign	950.00	1,000.00	-50.00	95.0%
46270 · Refunds US Bank	728.06	1,200.00	-471.94	60.67%
46285 · Other	70.56	0.00	70.56	100.0%

COUNTY TREASURY FUNDS MONTHLY REPORT

As of June 30, 2010

	<u>GENERAL</u>	<u>MITIGATION</u>
Beginning Balance	\$ 195,752.31	\$ 5,656.45
Revenue	\$ 11,778.93	\$ 1,029.71
Expenditure	\$ (25,479.09)	\$ (849.60)
BALANCE	\$ 182,052.15	\$ 5,836.56

NOTES

GENERAL FUND REVENUE: Donations, Prop 172, Taxes
GENERAL FUND EXPENDITURES: A/P, Taxes

MITIGATION AB 1600 REVENUE: Two (2) permits, Interest
MITIGATION AB 1600 EXPENDITURES: One (1) permit refund

REPORTS

AGENDA ITEM 5B-iii

TREASURER'S REPORT

Year to Date Budget vs. Actual

NORTH SAN JUAN FIRE DISTRICT
Revenue Expense
Budget vs. Actual
July 2009 through June 2010

	Jul '09 - Jun '10	Budget	\$ Over Budget	% of Budget
Total 46100 · Miscellaneous Revenue	29,338.62	11,200.00	18,138.62	261.95%
Total Revenue	226,062.24	208,997.00	17,065.24	108.17%
Cost of Goods Sold				
50000 · Cost of Misc Revenue	1,078.34	1,000.00	78.34	107.83%
50100 · Road Sign Manufacturing	2,394.00	5,000.00	-2,606.00	47.88%
51200 · CPR/First Aid Public Classes	3,472.34	6,000.00	-2,527.66	57.87%
Total 50000 · Cost of Misc Revenue	3,472.34	6,000.00	-2,527.66	57.87%
Total COGS	222,589.90	202,997.00	19,592.90	109.65%
Gross Profit				
Expense				
55000 · Grant Expenses	11,558.80	7,647.00	3,911.80	151.16%
55300 · CALFIRE 2009 VFAA Grant	9,087.96			
55400 · NSJFD Auxiliary	20,646.76	7,647.00	12,999.76	270.0%
Total 55000 · Grant Expenses	44,472.46	50,000.00	-5,527.54	88.95%
61100 · Permanent Salaries	44,472.46	50,000.00	-5,527.54	88.95%
Total 61100 · Permanent Salaries	8,000.01	8,000.00	0.01	100.0%
61300 · Volunteer Paid Call				
61310 · Volunteer Incentive Program	2,117.45			
61311 · Mileage reimbursement for FF	1,953.00			
61312 · Volunteer Paid Training	333.66			
61310 · Volunteer Incentive Program - Other	4,404.11	5,000.00	-595.89	88.08%
Total 61310 · Volunteer Incentive Program	850.50	1,000.00	-149.50	85.05%
61330 · Firefighter Physicals	8,725.13			
61350 · Strike Team Payments				
61400 · Insurance (Personnel)	13,369.00	13,369.00	0.00	100.0%
61410 · Workers' Comp				

NORTH SAN JUAN FIRE DISTRICT
Revenue Expense
Budget vs. Actual
July 2009 through June 2010

	Jul '09 - Jun '10	Budget	\$ Over Budget	% of Budget
61415 · Workers' Comp Spec Assessment	1,082.25	996.00	86.25	108.66%
61420 · Life and Accident	1,218.52	1,300.00	-81.48	93.73%
Total 61400 · Insurance (Personnel)	15,669.77	15,665.00	4.77	100.03%
62200 · Clothing & Personnel Items	1,174.44	1,000.00	174.44	117.44%
62225 · PPE	654.54	1,500.00	-845.46	43.64%
62300 · Dispatch Fees (ECC)	10,711.94	10,000.00	711.94	107.12%
62350 · Engine & Fire Fighting Supplies	6,455.25	5,100.00	1,355.25	126.57%
62375 · Equipment (non-fire fighting)	12,491.48	14,000.00	-1,508.52	89.23%
62400 · Communicating Equipment				
62401 · Radios/Pagers/Phones Purchase	2,221.37	2,200.00	21.37	100.97%
62402 · Radios/Pagers/Phones Repair	750.80	750.00	0.80	100.11%
Total 62400 · Communicating Equipment	2,972.17	2,950.00	22.17	100.75%
62500 · Fire Prevention-Public Relation				
62510 · Newsletter	2,571.58	1,500.00	1,071.58	171.44%
62520 · Advertising	413.64	500.00	-86.36	82.73%
62540 · Other (Contributions)	357.73	200.00	157.73	178.87%
Total 62500 · Fire Prevention-Public Relation	3,342.95	2,200.00	1,142.95	151.95%
62550 · Food Supplies	234.30	400.00	-165.70	58.58%
62600 · Fuel--Engines & Vehicles	5,129.34	7,000.00	-1,870.66	73.28%
62700 · Facility Cleaning & Supplies	1,347.17	1,600.00	-252.83	84.2%
62750 · Insurance (Bldg, Veh & Liab)	11,821.00	11,821.00	0.00	100.0%
62800 · Memberships & Subscriptions	2,242.93	2,200.00	42.93	101.95%
62810 · Recognition & Awards	743.08	725.00	18.08	102.49%
62850 · Medical Supplies	4,503.84	4,500.00	3.84	100.09%
62900 · Office Supplies	4,620.53	4,500.00	120.53	102.68%
62905 · Office Equipment (major)	5,167.49	5,250.00	-82.51	98.43%
62910 · Office Equipment Maintenance	1,244.46	1,250.00	-5.54	99.56%
62950 · Fees-Administrative	460.49	380.00	80.49	121.18%
63000 · Nevada County Charges	3,725.35	3,700.00	25.35	100.69%
63050 · Professional Services				
63054 · Audit Services	4,200.00	4,200.00	0.00	100.0%
63057 · Background checks, etc.	304.13	300.00	4.13	101.38%
Total 63050 · Professional Services	4,504.13	4,500.00	4.13	100.09%

NORTH SAN JUAN FIRE DISTRICT
Revenue Expense
Budget vs. Actual
July 2009 through June 2010

	Jul '09 - Jun '10	Budget	\$ Over Budget	% of Budget
63400 · Transportation/Travel	200.59	300.00	-99.41	66.86%
63500 · Utilities				
63510 · Telephone	2,179.30	2,500.00	-320.70	87.17%
63520 · Propane	2,792.20	1,200.00	1,592.20	232.68%
63530 · Electric Service	2,558.63	2,500.00	58.63	102.35%
63535 · Sewer Station #1	833.00	833.00	0.00	100.0%
63540 · Cell Phone Service	84.38	125.00	-40.62	67.5%
63550 · Satellite Service	627.72	650.00	-22.28	96.57%
63560 · Web Page	65.55	75.00	-9.45	87.4%
Total 63500 · Utilities	9,140.78	7,883.00	1,257.78	115.96%
63700 · Maintenance				
63701 · Maintenance of Structures	6,562.05	7,000.00	-437.95	93.74%
63703 · Maintenance of Grounds	2,752.71	3,000.00	-247.29	91.76%
63705 · Maintenance of Equipment	4,833.35	6,000.00	-1,166.65	80.56%
63706 · Engine Maintenance	5,265.04	8,000.00	-2,734.96	65.81%
63707 · Annual Maintenance of Equipment	3,980.48	4,000.00	-19.52	99.51%
Total 63700 · Maintenance	23,393.63	28,000.00	-4,606.37	83.55%
63710 · Grounds Improvements (major)	10,384.00	15,000.00	-4,616.00	69.23%
63800 · Training firefighters				
63850 · Training Staff/Board/Admin	815.26	1,000.00	-184.74	81.53%
63800 · Training firefighters - Other	3,398.80	3,750.00	-351.20	90.64%
Total 63800 · Training firefighters	4,214.06	4,750.00	-535.94	88.72%
6560 · Payroll Expenses	309.60			
Total Expense	233,958.28	227,821.00	6,137.28	102.69%
Net Ordinary Revenue	-11,368.38	-24,824.00	13,455.62	45.8%
Other Revenue/Expense				
Other Revenue				
46290 · Grants				
Total 46290 · Grants				

NORTH SAN JUAN FIRE DISTRICT
Revenue Expense
Budget vs. Actual
 July 2009 through June 2010

	<u>Jul '09 - Jun '10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
70000 · Mitigation Fee Revenue	5,900.55	6,500.00	-599.45	90.78%
70100 · Interest Revenue Mitigation Fund	24.42	30.00	-5.58	81.4%
Total Other Revenue	5,924.97	6,530.00	-605.03	90.74%
Other Expense				
64200 · Debt Payments (Leases)	15,746.80	15,750.00	-3.20	99.98%
64300 · Interest Expense (Leases)	4,907.16	4,950.00	-42.84	99.14%
80000 · Debt Payment-Mitigation	10,000.00			
Total Other Expense	30,653.96	20,700.00	9,953.96	148.09%

NEW BUSINESS

AGENDA ITEM 7A

Resolution 2010-07

**Resolution of Appreciation for District
Administrative Volunteers**



NORTH SAN JUAN FIRE PROTECTION DISTRICT

Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 ♦ Fax: (530) 292-1417 ♦ e-mail: info911@nsjfire.org

Serving Since 1862

Resolution 2010-07

Resolution of Appreciation for District Administrative Volunteers

WHEREAS our Administrative Volunteers contribute to the work of the District by providing NFIRS reporting, equipment database updates, website maintenance, Maptool updates, hose testing, vehicle maintenance records, AED maintenance, water system maintenance, landscaping, and countless other tasks; and

WHEREAS those who volunteer to serve their community as firefighters are often praised for their contribution, but those community members who step up when something needs doing and contribute their time and expertise to get the job done are less visible, and too often their contribution, though vital to the district's mission, is less noticed; and

WHEREAS Administrative Volunteers in the 2009-2010 fiscal year contributed over 130 hours of service; easing the burdens of our volunteer firefighters.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE NORTH SAN JUAN FIRE PROTECTION DISTRICT wish to thank Smith Anderson, Ed Beckenbach, Susan Ilgun, Scott Jones, Karl McArthur, Shawn McClain and Paul Moore for their services as Administrative Volunteers and extend our warmest thanks for their time and commitment to helping this District.

PASSED AND ADOPTED as a Resolution of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 20th day of July 2010, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTEST:

Pat Leach, Chair

Sharon Beckenbach, District Secretary

NEW BUSINESS

AGENDA ITEM 7B

Ordinance 2010-01

**Ordinance Establishing a Cost Recovery
Program for the Provision of Fire Protection and
Emergency Services**



NORTH SAN JUAN FIRE PROTECTION DISTRICT

Post Office Box 299, North San Juan, CA 95960
(530) 292-9159 ♦ Fax: (530) 292-1417 ♦ e-mail: info911@nsjfire.org

Serving Since 1862

ORDINANCE 2010-01

ESTABLISHING A COST RECOVERY PROGRAM FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY SERVICES

WHEREAS the residents and property owners of the North San Juan Fire Protection District have established and sustained through their taxes, assessments, and contributions the North San Juan Volunteer Fire Department to provide emergency services to the District, and

WHEREAS it is reasonable and equitable that non-residents of the District, when benefiting from these services, contribute where possible a pro rata share of the costs of providing said services, and

WHEREAS California law, including but not limited to Health & Safety Code Sections 13916-13919, authorizes the District Board to establish a schedule of fees to be charged by the District to cover the cost of any service which the district provides.

NOW THEREFORE BE IT ORDAINED that the Board of Directors of the North San Juan Fire Protection District does hereby establish a program to recover costs incurred responding to vehicle accidents and other emergencies. Policies regarding implementation of the program and the specific costs for providing services shall be adopted by resolution of the Board of Directors and shall be updated periodically to reflect changes in District costs. To the extent that the provisions of this ordinance revise or otherwise conflict with the provisions of District Ordinance No. 2007-01, the provisions of this ordinance shall prevail, otherwise the provisions of Ordinance No. 2007-01 shall remain in full force and effect. This Ordinance shall take effect thirty (30) days after the date of its adoption by the Board of Directors in the manner required by law.

PASSED AND ADOPTED as an Ordinance of the Board of Directors of the North San Juan Fire Protection District at a regular meeting of said Board, held on the 20th day of September 2010, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

Pat Leach, Chair

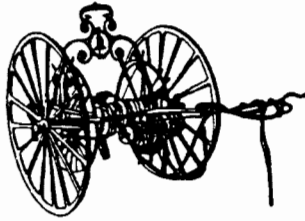
Durinda Kelley

Ed Beckenbach

Bruce Boyd

Jo Ann Fites-Kaufman

ATTEST: _____
Sharon Beckenbach, District Secretary



NORTH SAN JUAN FIRE PROTECTION DISTRICT

Post Office Box 299, North San Juan, CA 95960

Tel: (530) 292-9159 Fax: (530) 292-1417

e-mail: info911@nsjfire.org

Serving Since 1862

ORDINANCE 2007-01

IMPOSITION OF FEES IN CASES OF NEGLIGENCE, CRIMINAL ACTIVITY AND FALSE ALARMS

WHEREAS, the North San Juan Fire Protection District provides services in cases of negligence, criminal activity and false alarms with diligence equal to services provided for the general benefit of the public; and

WHEREAS, the District is not reimbursed for the costs of providing said services and, therefore, these costs are currently paid out of the District's general fund and, therefore, borne by the general public; and

WHEREAS, pursuant to Health and Safety Code Section 13916, the District is empowered to impose service fees; and

WHEREAS, the Board previously adopted Ordinance 2001-01 on September 24, 2001 and Ordinance 2004-01 on June 15, 2004 establishing such fees,

NOW THEREFORE BE IT ORDAINED:

ARTICLE I. The North San Juan Fire Protection District hereby establishes fees for fire, rescue, and first responder services in cases of negligence, criminal activity, and false alarms.

ARTICLE II. Definitions: *Negligence* is the failure to use reasonable care; the doing of something which a reasonably prudent person would not do, or the failure to do something which a reasonably prudent person would do under like circumstances; a departure from what an ordinary reasonable member of the community would do in the same community. *Criminal offenses* are those that violate public law. A *false alarm* is the activation of a fire alarm signaling system or any audible alarm which results in a response by the fire department and which is not in fact the result of a fire or other emergency.

ARTICLE III. NSJFPD may bill in negligence and criminal activity cases where a citation has been issued by an authorized agency (e.g., NCSO, CHP, CalFire, FS, BLM, other law enforcement agencies.). The Fire Chief is hereby given the discretion to determine which cases will be billed by NSJFPD.

ARTICLE IV. The Fee for cases of negligence and criminal activity shall be established annually by resolution. The resolution may also indicate any additional administrative or late fees to be charged.

ARTICLE V. Similarly, a fee to be determined annually by resolution will be charged for false alarm activations upon the third response to the same address within any 12-month period. Notice of the policy will be sent upon the first activation.


ARTICLE VI. The Board of Directors hereby declares that should any section, paragraph, sentence or word of this ordinance or of the fee established annually by resolution be declared for any reason to be invalid, it is the intent of the Board that it would have adopted all other portions of this ordinance independent of the elimination therefrom of any such portion as may be declared invalid.

ARTICLE VII. Effective Date: This Ordinance shall take effect thirty (30) days after the date of its adoption, and prior to the expiration of fifteen (15) days from the passage thereof, the Ordinance, shall be published at least once in a local newspaper of general circulation within the service area of the District.

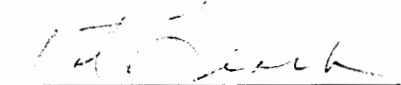
PASSED AND ADOPTED as a Ordinance of the Board of Directors of the North San Juan Fire Protection District at a meeting of said Board, held on the 17th day of July 2007, by the following vote:

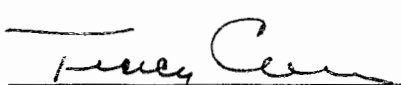
AYES: 5 NOES: 0 ABSTAIN: 0 ABSENT: 0

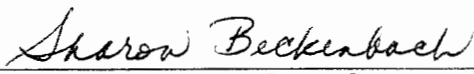

Ed Beckenbach, Chair


Bruce Sturm, Vice Chair


Bruce Boyd, Treasurer


Pat Leach, Director


Tracy Corris, Director

ATTEST: 
Sharon Beckenbach, Board Secretary